

**State of Wisconsin**  
DEPARTMENT OF NATURAL RESOURCES  
101 S. Webster Street  
Box 7921  
Madison WI 53707-7921

Scott Walker, Governor  
Cathy Stepp, Secretary  
Telephone 608-266-2621  
FAX 608-267-3579  
TTY Access via relay – 711



December 2, 2011

Name  
Address  
Address  
City, State, Zip

Subject: Automatic Notice of Coverage under Water Use General Permit No. 1

**Property Name:**  
**Property Number:**

Dear Permittee:

Wisconsin law requires persons who withdraw 100,000 gallons of water per day or more to obtain or be covered by a Water Use permit starting on December 8, 2011. According to Department of Natural Resources (Department) records, you have the capacity to withdraw 100,000 gallons of water or more per day from your property. Attached is a summary of the water withdrawal information that we have for your property.

This is your automatic Notice of Coverage under Water Use General Permit No. 1. It is being issued to you based on your capacity to withdraw water. If you plan to withdraw less than an average of 100,000 gallons per day in every 30-day period, you may contact the Department to request that this notice of coverage be rescinded. This is a final Department decision and your appeal rights are listed at the end of this document.

The following is your final baseline. Your baseline is equal to your maximum withdrawal capacity or maximum approved level of withdrawal as of December 8, 2008. The baseline includes all of the water sources on your property as of December 8, 2008.

**Baseline (in Gallons per Day):**

The following is your withdrawal amount. Your withdrawal amount is equal to your maximum withdrawal capacity or maximum approved level of withdrawal as of November 1, 2011. The withdrawal amount includes all of the water sources on your property and reflects any increases in authorized withdrawal capacity since December 8, 2008. For purposes of this permit, you are authorized to withdraw water up to the level of the following withdrawal amount. Please be aware that you may have other Department approvals, such as a High Capacity Well Approval or Chapter 30 permit, that have additional conditions. You must continue to follow those conditions. If you need a copy of your High Capacity Well Approval or Chapter 30 permit, please contact us.

**Withdrawal Amount (in Gallons per Day):**

If you believe the final baseline or withdrawal amount was calculated in error, you must provide written documentation of the error to the Department within 30 days of the date of this letter.

You are required to follow all of the conditions of the attached General Permit. This includes annually reporting your water withdrawal information and requesting Department approval for an increased withdrawal if you plan to withdraw more water than your withdrawal amount.

If you have any questions, please contact DNR Water Use Program staff at (608) 266-2299 or at [DNRWaterUseRegistration@wi.gov](mailto:DNRWaterUseRegistration@wi.gov).

Sincerely,



Eric Ebersberger  
Chief, Water Use Section

### Appeal Rights

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to section 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with section NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with section NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review.